



Thinking Globally.....Acting Locally

Operations Coordinator, North Vancouver

Western Stevedoring is the most diversified stevedoring contractor in BC and operator of Lynnterm and Squamish Terminals. Western also provides terminal and stevedoring services to the break-bulk trade throughout the Lower Mainland, Vancouver Island, and Northern BC and cruise ship services at Ogden Point, Victoria.

Western is seeking an energetic and experienced individual to play a pivotal role in the delivery of administrative support to our ship stevedoring division. This full-time position, based at Lynnterm in North Vancouver, is a challenging roll that requires the ability to work independently and demonstrate creativity in problem solving in a highly demanding environment. Key areas of focus for the Operations Coordinator will be providing administrative support, dispatch relief, maintaining vessel schedules and gear locker records.

The ideal candidate will possess relevant post-secondary education, in-depth knowledge of MS Office products and a minimum of 5 years' experience in a heavy industry environment; marine preferred. Effective communication and interpersonal skills will support interactions with a wide range of internal and external groups. Labour relations experience and familiarity in working with collective agreements will enable the candidate to perform effectively in a unionized environment.

The successful applicant will be offered competitive compensation as well as opportunities for personal and career development. To apply, please email your resume and cover letter to hr@westeve.com.

Western Stevedoring is an equal opportunity employer.