

## System Administrator

Take advantage of this opportunity to join the Coast 2000 I.T. team and gain exposure to a diverse range of technologies and IT disciplines as System Administrator. This full-time position is responsible for supporting end users, maintaining IT infrastructure and integrating new IT solutions with significant potential for advancement into senior technical and management leadership roles.

Located in Richmond, BC, Coast 2000 provides intermodal cargo handling and logistics management services to the pulp, paper, lumber and marine container trade. By integrating transportation networks with ocean containers, Coast 2000 has developed a highly successful service model that has positioned the Company as a leading service provider in the Vancouver Gateway.

As an integral part of our team, the System Administrator will be responsible for delivering a variety of key IT services:

- Provide Tier 1 help desk support for third party and in-house developed applications
- Work with the IT team in researching and integrating new solutions
- Manage servers, client workstations and network infrastructure
- Troubleshoot application, hardware and network problems
- Manage AD user accounts
- Monitor and maintain backup and Disaster Recovery systems
- Liaise with technology vendors
- Create and maintain documentation for installation, system configuration and support procedures, user documentation, and hardware/software inventories

As the successful candidate, you are a graduate of an IT-related program and have a minimum 3 years IT experience in a multi-disciplinary environment. The successful candidate will possess the following qualifications:

- Excellent English language fluency and ability to communicate effectively with all levels within the organization
- Strong time management skills and ability to complete tasks on time
- Strong problem determination and resolution skills
- Administration of Windows server and client operating systems and hardware
- Sound understanding of networking principals and protocols
- Switch, router and WiFi administration
- AD and Exchange administration
- Working knowledge of SQL Server and Crystal reports

Preference will be shown to candidates who have experience in the following areas:

- Troubleshooting application, hardware and network problems
- Supporting ERP packages such as Microsoft Dynamics
- Maintaining middleware and EDI systems
- Network, VMWare infrastructure and SAN administration
- SQL Server administration and ability to create SQL Queries
- Administration of industrial wireless handheld scanners
- Experience in the warehousing, logistics or transportation industry

This position provides on-site and after hours on-call support at our Coast 2000 facility in Richmond. A key asset is the ability to work independently with minimal supervision while coordinating with the IT team at Coast 2000 and our North Vancouver head office.

Coast 2000 offers a competitive salary and a full range of benefits. If you are looking to broaden your horizon and work in a dynamic environment, please forward your resume to [careers@coast2000.com](mailto:careers@coast2000.com)